



Online kursus – k90670

Microsoft Office 365: Apps Collection

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Title	Estimated Duration (hrs)
Delve for Office 365: Signing in & Setting Up	0.37
Delve for Office 365: Finding & Sharing Information	0.67
Microsoft Office 365 Delve: Using Boards to Organize Documents	0.35
Delve: Working with Blogs	0.35
Microsoft Office 365 Teams: Sign-in and Setup	0.42
Microsoft Office 365 Teams: Conversation Tools	0.58
Microsoft Office 365 Teams: Creating, Finding, and Sharing Information	1.13
Microsoft Office 365 Teams: Call and Meeting Tools	0.92
Microsoft Office 365 Teams: Teams and Channels	0.55
Microsoft Office 365 Groups: Creating, Joining & Managing Groups	0.47
Microsoft Office 365 Groups: Group Communication	0.50
Microsoft Office 365 Groups: Group File Sharing	0.43
Microsoft Office 365 Groups: Group Calendar Management	0.38
Microsoft Office 365 Groups: Group Applications	0.33
Microsoft Office 365 Stream: Finding & Watching Videos	0.57
Microsoft Office 365 Stream: Publishing Videos & Using Channels	0.80
Office 365 Yammer: Setting Up	0.63
Office 365 Yammer: Posting & Reacting to Status Updates	0.77
Office 365 Yammer: Using Groups	0.42
Office 365 Yammer: Collaborating & Communicating	0.37
Office 365 Yammer: Configuring Networks	0.48
Microsoft Office 365 Planner: Signing in & Setting Up	0.43
Microsoft Office 365 Planner: Sharing Information	0.27
Microsoft Office 365 Planner: Planning Projects	0.60
Microsoft Office 365 Planner: Managing Tasks	0.75
SharePoint 2016: Working with the Newsfeed	0.43
SharePoint 2016: Working with SharePoint Apps	0.97
SharePoint 2016: Working with Document Libraries	0.80
SharePoint 2016: Building Web Pages	0.88
SharePoint 2016: Working with Blogs	0.50
SharePoint 2016: Working with Communication Sites	0.43
SharePoint 2016: Signing In & Setting Up	0.68
SharePoint 2016: Working with Team Sites	0.77
Microsoft Office 365 Forms: Creating Forms	1.10
Microsoft Office 365 Forms: Sharing & Completing Forms	0.40
Microsoft Office 365 Forms: Viewing & Analyzing Results	0.40
OneDrive for Business 2017: Signing in & Setting Up	0.32
OneDrive for Business 2017: Using the Storage Tools	0.58
OneDrive for Business 2017: Organizing Files	0.57
Microsoft Flow: Creating Flows	1.67