TEKNOLOGISK INSTITUT

Online kursus – k90652

Outlook 2019 for Windows

Teknologisk Institut

Outlook 2019 for Windows
www.teknologisk.dk/k90652

Title	Estimated Duration (hrs)
Outlook 2019 (Windows): Setting Up	0.48
Outlook 2019 (Windows): Sending & Receiving Email	1.07
Outlook 2019 (Windows): Illustrating Email	1.23
Outlook 2019 (Windows): Contact Tools	0.87
Outlook 2019 (Windows): Calendar Tools	1.07
Outlook 2019 (Windows): Formatting Email Text	0.87
Outlook 2019 (Windows): Designing & Shaping Email	0.65
Outlook 2019 (Windows): Proofing Email	0.58
Outlook 2019 (Windows): Tagging, Sorting & Filtering Email	0.72
Outlook 2019 (Windows): Organizing Emails	0.75
Outlook 2019 (Windows): Optimizing Workflows	0.75
Outlook 2019: Configuring the Client	0.63