



Online kursus – k90651

Microsoft Office 2019: Intermediate Excel

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Title	Estimated Duration (hrs)
Excel 2019 for Windows: Illustrating Documents	0.52
Excel 2019 for Windows: Using Basic Formulas	0.87
Excel 2019 for Windows: Getting Started	0.37
Excel 2019 for Windows: Creating & Saving Workbooks	1.10
Excel 2019 for Windows: Inserting & Manipulating Data	1.05
Excel 2019 for Windows: Formatting Data	0.80
Excel 2019 for Windows: Sharing & Collaborating on a Document	0.43
Excel 2019: Custom & Conditional Formatting	0.78
Excel 2019: Finding & Grouping Data	0.58
Excel 2019: Sorting & Filtering Data	0.63
Excel 2019: Referencing Data	0.73
Excel 2019: Working with Excel Tables	0.32
Excel 2019: Forecasting & Solving Problems	0.55
Excel 2019: Creating Charts & Graphics	0.58
Excel 2019: Working with Different Chart Styles	0.40
Excel 2019: Inserting PivotTables	0.53
Excel 2019: Working with Data in PivotTables	0.48
Excel 2019: Using Conditional Formulas	0.65
Excel 2019: Configuring Options & Settings	0.53
Excel 2019: Finding & Analyzing Information with Formulas	0.58